Clarkston issues business licenses for new and temporary businesses.

The process for licensing a business are as follows:

1 - Complete application submitted to the Town Hall.

2 - Obtain approval from the Planning Commission. The completed application returned to the Deputy Clerk (at least seven days prior to a Planning & Zoning meeting) will be reviewed by the Planning Commission. Meetings are held on the 2nd Thursday of each month. *Attendance at the meeting is strongly encouraged for quick resolution of possible questions prior to approval.*

3 - After obtaining approval from the Planning Commission, the application will be presented at the following Town Council meeting for consideration of approval. Attendance at the council meeting is not required but recommended.

4 - If the application is approved, the license will be issued by the Town Clerk following payment of the $15.00 administration fee and any other fees required by the town council.

5 - Questions may be addressed to Clarkston Deputy Clerk at clarkstonpz@clarkstontown.gov or call 435-563-9090 ext. 3.

LICENSES MUST BE RENEWED EACH YEAR BY MARCH 31ST

AFTER MARCH 31ST, A PENALTY OF $50.00 WILL BE ASSESSED